

Minutes of the 10<sup>th</sup> IQAC Online meeting held on 8<sup>th</sup> February 2021, Monday at 7.00p.m., through Zoom platform.

**Zoom Meeting Link:-**

<https://zoom.us/j/94437084448?pwd=eDFPTUpXN0Z2K3dJYTlOaUtZNVYydz09>

Meeting ID : 944 3708 4448

Passcode : 214798

**Members:-**

Sl No:	Name	Designation	Position	Present/Absent
1	Dr. Shajan Kuriakose	Principal	Chairman	Present
2	Prof. Imthiyas M.P.	Vice Principal, HOD-CSE	Advisor	Present
3	Er. Jose Thomas	Management Rep.	Member	Present
4	Dr. M.V.Rajesh	Professor – MEC Kochi	Member from Professional Body , Vice Chairman-IEEE Kochi	Present
5	Ms. Ginju V. George	Engineer - ISRO	Member from Industry	Present
6	Mr. Liju K	Former President, Grama Panchayat	Member from Local Community	Present
7	Mr. Harindranath S.	HOD - CE	Member	Present
8	Mr. Jerrin Joy Varughese	HOD - ME	Member	Present
9	Mr. Manoj Kumar	HOD - EEE	Member	Present
10	Dr. Ajay V.G.	HOD - ECE	Member	Present
11	Ms. Rani M. Kurup	HOD - BS	Member	Present
12	Chris Merin Varughese	Senior Faculty – CE Dept	Member	Present
13	Rathish Ravindran	Senior Faculty – ME Dept	Member	Present
14	Darwish K.V.	Senior Faculty – EEE Dept	Member	Present
15	Bipin Samuel	Senior Faculty – ECE Dept	Member	Present





16	Sithu Ubaid	Senior Faculty – CSE Dept	Member	Present
17	Sarath S.	Senior Faculty – BS Dept	Member	Present
18	Mr. Unni Pillai	Administrative Officer	Member	Present
19	Mr. Ajith Prasad	Consultant, TechSoul Systems, Kottayam, Kerala	Alumni	Absent
20	Mr. Ansan P Koshy	Student Rep.	Member	Present
21	Ms. Dinah Ann Varughese	Senior Faculty – ECE Dept	Coordinator	Present

It was the first meeting of the newly reconstituted IQAC committee of the AY : 2020-2021. Due to the COVID – 19 pandemic situations, virtual meeting has been arranged through ZOOM platform.

The following agenda were discussed:

**1. Minutes of 9th IQAC meeting held on 24th August 2019**

Read and approved

**2. NBA Accreditation Process**

Prof.Imthiyas M.P., Advisor and NBA Coordinator has reviewed the current status of NBA accreditation process. The panel suggested the following points:-

- Focus onto the weak areas currently facing and come up with the solutions related to it, rather than sticking onto the strong side.
- Arrange a mock presentation of department by the respective HOD's in front of a strong panel.
- Maintain a strong bond of Alumni hierarchy consisting of designation, entrepreneurship, higher studies.

Dr. Shajan Kuriakose, IQAC Chairman, opined that it was a good proposal and agreed to consider the same.





### **3. Training and Placement**

Mr. Sreeraj Parackal, Placement officer stated the existing procedures regarding the placement and training activities adopted by the college and he also added the upcoming activities planned for pre-final year students. Most of the members appreciated the activities planned and in addition to this, the panel opined to train the students with the skills opted by MNC's. Ms. Ginju, Member from industry has informed about the openings in ISRO.

### **4. Research, Consultancy and Funded Projects**

Mr. Harindranath S., HOD-CE Dept, has put forward the consultancy works engaged by the College. The panel appreciated the matter and discussed that consultancy with strong MoU undersigned works much better. As part of Lab Modernization, Department of Mechanical and Civil Engineering has submitted the MODROB to AICTE.

Funded Project is approved for the Department of Computer Science & Engineering, as part of Kerala Startup Mission IDEA Grant.

### **5. Academic Auditing 20-21**

Due to the current COVID-19 pandemic situation, the University advised College IQAC to form an Internal Audit Committee (IAC) team for the auditing process. The phase -1 process already done and submitted to University and Phase – 2 starts soon and the panel advised to strictly monitor the academic process.

### **6. Value Addition Courses**

It was discussed and noted to provide job ensured courses to students.

### **7. Student friendly campus – students programs**

Student Representative has pointed out the conduction of technical fest and sports in the Campus premises. The panel was discussed and proposed to conduct Virtual Technical Fest. Students must ensure about their active participation throughout the process.

### **8. International Conference – Publications**

The upcoming conference status was discussed and the panel accepted to proceed.





**9. IQAC activities in the changed scenario**

The panel recommended conducting virtual meetings, conferences during these pandemic situations.

**10. Any other matters with the permission of the chair**

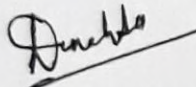
The panel approved the matters discussed in principle.

Due to the inconvenience in attending further meetings, the alumni member is replaced by Ms. Merin P. Joy, Graphics Driver Validation Engineer, UST Global, Whitefield, Bangalore.

The next meeting shall be held within six months

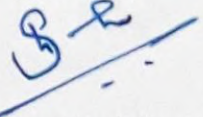
The meeting ended with thanking the chair

**IQAC Coordinator**



**DINAH ANN VARUGHESE**

**IQAC Chairman**



**Dr. Shajan Kuriakose**

